

**AAdvantage
Business**



**Book as a
business traveler**

Empowering businesses. Rewarding travelers.

In the AAdvantage Business™ program, travelers who register with the program earn more Loyalty Points when traveling for business, accelerating their path to AAdvantage® status. Plus, they have access the business booking path when booking on [aa.com](https://www.aa.com) or the [American app](#) and can use available Trip Credits in the business account.

You can also reach out to your company's Travel Manager or travel agency to book program travel regardless of your registration. They must include your business account number in the reservation, and we recommend including your personal AAdvantage® number.



Better for registered travelers

Fly for business and earn more Loyalty Points

Once your company meets the minimum requirements¹, you can start earning additional Loyalty Points on travel booked anywhere as part of the AAdvantage Business™ program.

Manage all travel in one place

As a registered traveler, you can book and manage business and personal travel with ease on [aa.com](https://www.aa.com) or the [American app](#).

Earn more Loyalty Points in more places

Earn additional Loyalty Points on your eligible business travel with American, whether you book on [aa.com](https://www.aa.com) or with an agency.²

Get personalized offers

Manage your communication preferences and receive a variety of offers and promotions just for you.

How to earn more rewards:

- 1 Register as a traveler as soon as you receive the invitation from your company's Travel Manager. You'll need to be an AAdvantage® member to register. This will link your personal and business profiles, allowing you to manage both with ease in one place.

- 2 Book business travel anywhere, including on [aa.com](https://www.aa.com), the [American app](#) or with an agency.

- 3 Earn miles and Loyalty Points as part of the AAdvantage® program. Once your company meets the minimum requirements (qualifying threshold), as a registered traveler, you can earn additional Loyalty Points to accelerate your path towards AAdvantage® status.

Registered travelers can book business travel online in a few easy steps:

- 1 Visit [aa.com](https://www.aa.com) or the [American app](#) and log in to your personal AAdvantage® account.

- 2 Choose 'Business' from the 'Travel type' dropdown menu. Your company name will appear.

- 3 Search and choose flights as with any other trip. If your company set a travel policy for your business travel, you'll see an 'In policy' indicator for approved trips.

- 4 Review trip information and submit your payment. If your account Travel Manager has saved a company card or Trip Credit for your use, it will appear at checkout.

- 5 If you choose a trip that doesn't follow travel policy rules, you'll still be asked to give a reason for the exception before paying.

Business trip information is available within your company's travel management portal.

To view Loyalty Points earned within the AAdvantage Business™ program, visit the 'Activity' section of your AAdvantage® account. You'll also find a breakdown of your miles and Loyalty Points earned through the AAdvantage® program. Loyalty Points earned through the AAdvantage Business™ program may post at a different time.

The screenshot displays the AAdvantage Business account interface for user PUPJOY. The left sidebar contains navigation options: Overview, Your benefits, Activity, Travel credit, Link Hyatt Account, Merge accounts, Rewards hub, and Profile / settings. The main content area is titled 'AAdvantage Business™ for PUPJOY' and is divided into three sections: 'ACTIVITY', 'FLIGHT DETAILS', and a summary of Loyalty Points. The 'ACTIVITY' section shows a total of 2,565 Award Miles (950 Base miles, 1,615 Bonus miles) and 2,660 Loyalty Points. The 'FLIGHT DETAILS' section shows a ticket for DFW - AUS on Jul 8, 2024, with 2,565 Award Miles (950 Base miles, 1,615 Bonus miles) and 2,665 Loyalty Points. A summary of Loyalty Points shows 95 points earned through AAdvantage Business™.

ACTIVITY	
Award Miles	2,565
Base miles	950
Bonus miles	1,615
Loyalty Points	2,660
Million Miler	189

FLIGHT DETAILS	
Ticket # 0018085691588	
DFW - AUS	
Jul 8, 2024 • AA 2707 • Economy (V)	
Method: Fare • Posted: Jul 9, 2024	
Award Miles	2,565
Base miles	950
Bonus miles	1,615
Status 1,140, Cabin 475	
Loyalty Points	2,565
Base 950, Status 1,140, Cabin 4/5	
Loyalty Points	95
AAdvantage Business™ 95	

If your company is not yet part of the AAdvantage Business™ program, contact your Travel Manager to register.

Learn more at aa.com/aadvantagebusiness.

- 1 You can only earn additional Loyalty Points on eligible program travel, and your company must meet certain criteria. Questions on company eligibility should be discussed with your company's Travel Manager.
- 2 You must be a registered traveler with your company's AAdvantage Business™ account and your business account number must be included in the reservation to be eligible to earn additional Loyalty Points on eligible program travel.

Have more questions?

Contact our customer service team at 877-229-8278, available 7 a.m. – 7 p.m. CT, Monday through Friday. Or, chat with our virtual assistant on aa.com or in the [American app](#) – available 24 / 7.

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